



Full Application Guidelines – Impact100 SA

Impact100 SA was established to bring together at least one hundred members who each donate \$1,000 annually. The contributions are pooled to make a large impact grant to a South Australia-based project, collectively chosen by the members at an annual Grants Awards event.

Now in our fifth year, our current membership numbers allow our grant strategy to include making two primary grants of \$100,000 each. **Competitive applicants will demonstrate high impact** with the \$100,000 grant. Further details on applying are below.

Application Details

In being selected to submit a full application, you will be assessed by Impact100 SA members based on the information you have provided.

Similar to the EOI, please address each of the questions included in the table. Please also review, update and re-submit the information in the financial information template provided at the EOI stage. Both parts should be included in your application. Please do not send additional attachments, other than those requested at Q3.13, Q5.03 and Q5.06.

Please fill both in and ensure every question is addressed before returning via email to: grants@impact100sa.org.au by 5pm, 15 February 2019.

Please note that all questions asked at the EOI stage are repeated, some ask for you to reconfirm the information provided, others ask for an expansion on the information provided at EOI stage*. Please cut and paste your answers from the EOI as you see fit and/or update where any information has changed since your initial application. **There are also a number of brand new questions.** Please refer to the detail in the right-hand side column as you go for further guidelines.

*(*Please note the numbers do not always correlate to those on the EOI form.)*

If you are one of the selected finalists, you will be required to make a 7-minute presentation at the annual grant event, where a poll of members will be taken to select the winner. The event is scheduled for **8 May 2019**.

If you receive the \$100,000 grant, you will be required to present to the Impact100 SA Committee and may be required to give a presentation the following year about the impact the grant has made.

Please note that by submitting your application, you authorise representatives of the Impact100 SA Assessment Committee to talk to others about your submission.

Any queries can be addressed to grants@impact100sa.org.au.



Full Application Form

Please fill in this template to ensure every question is addressed and return, together with your updated financial information template via email to: grants@impact100sa.org.au - by **5pm, 15 February 2019**.

#	Question or information request	Note Y or N AND add further detail where asked	Applicant response	Guidelines for applicant
1.00	Confirmation of eligibility and proposed use of funds NOTE: "Y" RESPONSES WILL DEEM YOUR APPLICATION INELIGIBLE			
1.01	Does your project fall outside the 2018 themes of either Education or Community & Economic Development ? If "N", please state which of the two themes it is aligned to.	Y or N	N (Project falls within both Education and Community & Economic Development)	Please reconfirm
1.02	Does your organisation lack charity endorsement from the ATO?	Y or N	N	Please reconfirm
1.03	Does your organisation lack DGR item 1 status?	Y or N	N	Please reconfirm
1.04	Did your organisation receive the primary Impact100 SA grant in any of the previous three years?	Y or N	N	Please reconfirm
1.05	Are the funds requested for the purpose of general operating expenses for the applicant organisation where they form the majority of the budget for the proposed project?	Y or N	N	Please reconfirm
1.06	Are the funds requested for the purpose of debt reduction or operational deficits?	Y or N	N	Please reconfirm
1.07	Are the funds requested solely for the purpose of fundraising activities or events?	Y or N	N	Please reconfirm
1.08	Are the funds requested for the purpose of grants intended for the principal benefit of a religious/political organisation's own members or adherents, or grants intended for inherently religious activities?	Y or N	N	Please reconfirm



1.09	Are the funds requested for the purpose of legal expenses?	Y or N	N	Please reconfirm
1.10	Are the funds requested for the purpose of general construction, capital campaign or renovation that is unrelated to a specific proposed project or program?	Y or N	N	Please reconfirm
1.11	Are the funds requested for the purpose of travel outside Australia?	Y or N	N	Please reconfirm
1.12	Are the funds requested for expenditure on initiatives directly impacting or transforming communities not based in South Australia?	Y or N	N	Please reconfirm
2.00	Details of organisation			
2.01	Provide contact details: Organisation name, ABN, Address, Telephone, Name and email of key contact and Link to web address (if web address exists)		Grandparents For Grandchildren SA Inc ("GFGSA") ABN: 98 758 891 825 L2 345 King William Street Adelaide 5000 08 8212 1937 Peter Biber (CEO) peter.biber@gfgsa.com.au https://www.gfgsa.com.au	Please reconfirm
2.02	Has the organisation received a \$100,000 Impact 100 grant in the previous year?	Y or N	N	
2.03	Which Impact100 SA annual theme does your organisation's request for funding match?		Education AND Community and Economic Development	Please reconfirm
2.04	Does your organisation have physical presence in SA? If "N" please provide sufficient detail in section 3 below to help us understand the impact in SA including where any project staff are intended to be located	Y or N	Y	Please reconfirm
2.05	What are the missions and objectives of your organisation (in 2 to 3 sentences)		Mission: To contribute towards the elimination of child abuse. To help save lives. Objectives: 1. To make a positive difference to the welfare of children in out of home care, through sustainable long-term outcomes. 2. In so doing, to provide information, training, advocacy	Please reconfirm



			and support services to Grandcarers and Kinship Carers who have taken on the role of primary carer of the children.	
2.06	When was your organisation first established?		2002	Please reconfirm
2.07	Is your organisation's target market in SA, Metro or Regional?	Please tick	Metro <input checked="" type="checkbox"/> Regional <input checked="" type="checkbox"/>	Please reconfirm
3.00	Details of project & anticipated impact			
3.01	What is the project title?		Regional Mobile Outreach Services (MOS)	Please reconfirm
3.02	Describe the project needing funding		<p>Demand for GFGSA's support and assistance from regional SA, Aboriginal communities and the CALD sector has grown exponentially and to meet this challenge, our MOS was established in 2018 and was an instant success. MOS operates on routine and systematic service delivery to regional and rural communities whereby visits are promoted and established well in advance and generally hosted by associated NGOs, local Councils and Government Departments. To articulate the sustainability of the MOS deliverables in all regional nodes, The GFGSA Village Program will also be incorporated. The Village Program is designed to create support networks and structures around vulnerable children experiencing a family fracture resulting in kinship care. It supports our focus on the development and implementation of early intervention initiatives to help keep children from entering the statutory (foster, residential and commercial) care system and remaining with their kin where practicable.</p> <p>Each Village will draw together the resources and support networks appropriate for each group. Some</p>	Please expand (max 200 words)



			<p>Villages may be large; others small; and depending on regional location, some will be predominantly Aboriginal or CALD focused as GFGSA's networks within these sectors are growing exponentially. 'Residency' of a Village is free!</p>	
<p>3.03</p>	<p>Tell us why this is an important issue, why there is a need for this work and why your organisation is the right one to do it?</p>		<p>There is no support for non-statutory out-of-home Grandcarers and Kinship Carers from any Government or NGO across Australia. The demand for GFGSA's support and assistance from regional SA, Aboriginal communities and the CALD sector has grown exponentially and to meet this challenge, our MOS was established.</p> <p>GFGSA is the provider of choice for this service being the only organisation in the nation that does in fact deliver assistance, advocacy and support to Grandcarers and Kinship Carers; and has been doing so for more than 16 years with a client base now exceeding 13,000 SA family members.</p> <p>We now have our own vehicle (affectionately named 'the MOSmobile'); a dedicated Team of 20 volunteers; a professional suite of offices in the centre of Adelaide's legal precinct in the CBD which is fully equipped with up-to-date IT technology and infrastructure services; and have now had one year's practical experience in establishing and delivering MOS to prove its true value.</p> <p>GFGSA has won 4 Premier's Awards for Excellence in the last 2 years (2 from each Government) and the prestigious Governor's Multicultural Award. We are</p>	<p>Please expand (max 200 words)</p>



			<p>STARservice accredited and working towards Australian Service Excellence Standard (ASES) accreditation which we expect to complete by August 2019.</p>	
3.04	Are there organisations providing similar services? If so, please list.	Y or N	<p>N</p> <p>GFGSA and our MOS are unique in SA and Australia.</p>	Please reconfirm, and list where appropriate
3.05	How many people are likely to be impacted directly by the project? e.g: direct participants, direct beneficiaries		<p>500 annually</p> <p>While the Grandcarers and Kinship Carers are the logical primary contacts of GFGSA's assistance, it is the children who are the direct beneficiaries.</p>	Please reconfirm
3.06	Will this project have a high impact on or be transformative for those directly impacted?	Y or N	<p>Y - Unequivocally.</p> <p>Children's lives will be saved.</p> <p>This project will have a high impact on and be transformative for beneficiaries of the service. Our clients are generally older, retired or unemployed and financially challenged in their new roles of raising children, second time round. Those in regional and rural areas generally cannot afford to travel to Adelaide for consultations, so MOS goes to them. "We go the extra mile".</p> <p>The end beneficiaries are the children at risk assisted through GFGSA's MOS; and the intermediary beneficiaries are the immediate family members involved with each case. There will be up to 500 end beneficiaries each year and 5,000 intermediary beneficiaries each year.</p> <p>The outcomes are substantial. Children will remain in the care of their families as opposed to entering statutory (foster, residential or commercial) care arrangements with the</p>	Please describe impact (max 200 words)



			<p>Department for Child Protection. They will achieve more scholastically; and will go on to lead more productive and rewarding lives. They will be less likely to become an additional cost to our welfare system and the not uncommon intergenerational perpetuity of children at risk due to family breakdowns will be broken.</p>	
3.07	<p>How many people are likely to be impacted indirectly from the project? e.g: family members of directly involved people, community members</p>		<p>5,000 annually</p>	<p>Please reconfirm</p>
3.08	<p>Will this project have a high impact on or be transformative for those indirectly impacted?</p>	<p>Y or N</p>	<p>Y – Absolutely.</p> <p>Grandcarers, Kinship Carers and extended family will be positively impacted seeing vulnerable children entering safe, loving, nurturing, caring environments whilst maintaining family and cultural connections.</p> <p>Keeping 500 children out of foster care will save Government \$M24 pa. Keeping them out of residential or commercial care will save the Government \$M335 pa.</p> <p>MOS will socially and financially have a high impact on the entire South Australian community due to a decrease in child abuse and deaths, positive educational and retention rates, empowerment of aboriginal and CALD groups, a reduction in juvenile anti-social behaviour, and general community pride and well-being.</p>	<p>Please describe impact (max 100 words)</p>
3.09	<p>Is this a new initiative or an expansion of an existing program?</p>	<p>Y or N</p>	<p>Y&N</p> <p>MOS was only trialled during 2018 across most regional and rural centres of South Australia with</p>	<p>Please detail (max 50 words)</p>



			<p>highly successful results which have amply justified the need to establish and fund this initiative. Aboriginal and CALD sectors will particularly benefit from an expansion of the program.</p>	
3.10	<p>What will be the top two measurable goals / outcomes to be achieved by this project?</p>		<p>1. The number of children kept out of the statutory care system and with their families. GFGSA's focus is on early intervention to bring about resolution and healing of family fractures to keep children within their familiar family environments thus obviating the need for removal into the child protection system (foster, residential and commercial care).</p> <p>2. The number of Grandcarers and Kinship Carers for whom their preferred outcomes were achieved.</p> <p>GFGSA has established a Results Based Accountability framework encompassing advanced data collection and reporting methodologies with key staff having undertaken formal RBA training to assist in quantifying measurable goals.</p>	<p>Please provide details (max 100 words)</p>
3.11	<p>Is the organisation's intention to continue with the project's aim(s) after Impact'100's funds are expended?</p>	<p>Y or N</p>	<p>Y - Absolutely.</p> <p>GFGSA operates with a totally unpaid workforce and must rely on grants to support its core work and unique programs and projects. GFGSA has a good record of success with grant applications and will continue to seek opportunities to further the MOS project well into the future. Like GFGSA itself, the ongoing survival of MOS is crucial.</p>	<p>Please reconfirm</p>
3.12	<p>Please provide a brief project timeline, noting the anticipated start and end dates</p>		<p>Hopefully GFGSA will be successful in winning some small, interim grants to operate MOS during the first quarter of 2019. Should we be</p>	<p>Please provide details of anticipated project timeline</p>



			successful with Impact100, our annual itinerary would be immediately consolidated for practical implementation from June 2019 – June 2020. Or as otherwise stipulated by Impact100.	and anticipated start and end dates
3.13	Please provide a 60 second (no more) smart-phone video that speaks to your project and addresses how your project will make a difference and how it will be sustained over the longer term. Please do not go over the allocated 60 seconds. Due to the size of the file the easiest way to get the video to us is by loading it into dropbox and sending us the dropbox link so we can download it directly.		***Applicant to provide dropbox link*** DONE	Please be as creative as you like with the 60 seconds so long as it answers these questions - it will be provided to members during the assessment process
4.00	Financial information and viability – please refer to and fill in the Financial Information Template included below this table – note there are <u>two</u> worksheets in the Excel document to be completed			
4.01	Please provide a link to your reports on the ACNC website		Ctrl+Click: 	Please ensure your latest audited financial statements can be accessed through this link - if not please provide
4.02	What are the organisation’s top 5 revenue sources and amounts provided for the last financial year?		***Please fill in Financial Information Template*** DONE	Please provide detail in the template to the nearest \$1k
4.03	Provide prior year organisation P&L summary per template		***Please fill in Financial Information Template*** DONE	Please reconfirm
4.04	Provide current year organisation budget summary per template (if budget unavailable please provide comments on expected significant movements to prior year)		***Please fill in Financial Information Template*** DONE	Please reconfirm



4.05	Provide specific project budget summary per template		<p>***Please fill in Financial Information Template***</p> <p>DONE</p>	Please update to the latest project budget
4.06	Will the funds be expended within 24 months of grant receipt?	Y or N	Y	Please reconfirm
4.07	Will the provision of project funds from Impact 100 have a high impact or be transformative for the organisation as a whole?	Y or N	<p>Y</p> <p>The Aboriginal and CALD sectors across regional SA are isolated from services generally readily available in Adelaide. For a multiplicity of reasons these clients cannot / will not travel to Adelaide, so MOS facilitates face-2-face service delivery to regional centres. The word is now out and GFGSA is “the mob to go to”. We are trusted and respected amongst these sectors and while our client numbers steadily increase, we are forming partnerships with Aboriginal corporations such as Nunkuwarrin Yunti and Kornar Winmil Yunti and other smaller NGOs in the regions. This represents a massive leap forward for GFGSA being the only organisation in Australia doing it! MOS goes the extra mile!</p>	Please describe impact (max 100 words)
4.08	Impact100 grant as a % of current organisation’s revenue		<p>***Please fill in Financial Information Template***</p> <p>DONE</p>	Please reconfirm (note % of current year + \$100k)
4.09	Does the project need other operational partners or collaborators to be viable?		<p>No.</p> <p>Although in most centres government agencies, NGOs, local councils, schools etc are more than happy to host our visits (basically offering a meeting room), MOS makes its own arrangements where this is unavailable. MOS is a stand-alone operation.</p>	Please provide details of operational partners
4.10	Are other financial and operational partners secured?		<p>***Please fill in Financial Information Template***</p> <p>N/A</p>	Please provide detail in the project budget



				financial template																		
4.11	Please provide a brief outline of the payment delegations for your organisation		CEO holds overall responsibility for all payments. Financial transactions are conducted via cloud-based accounting with MYOB and internet banking/EFT payments. Two signatures (approvals) are required for each payment which is raised and submitted by the Finance Officer and approved by the CEO. The Treasurer is a third approver.	Please provide a brief outline of payment delegations																		
5.00	Management and human resources																					
5.01	Does your organisation have a Board?		Yes.	Please reconfirm																		
5.02	Please state how many Board Directors there currently are and how many of them have completed the AICD Company Director's Course		7 Board Members. No current members have completed the AICD Company Director's Course but as can be seen from the attached matrix under 5.03, have ample qualifications and experience appropriate for the governance requirements of a NGO such as GFGSA. (Our earlier EOI recoded one which was our Chairman who, after 10 years' service, retired from the Board at our recent AGM).	Please reconfirm																		
5.03	Please provide a high-level skills matrix for your board (e.g: finance, legal, general management, fundraising, grant-writing, governance, marketing, technology/IT, etc.)		Attached.	Please annotate or attach high-level matrix to your submission																		
5.04	Are any of your Board Directors paid? If yes, please provide details and amounts.		No.	Please reconfirm																		
5.05	In the last 12 months how many Board meetings were held and what was the attendance of Board members? Please fill in the template table provided		<table border="1"> <thead> <tr> <th><i>Month</i></th> <th><i>Board Meeting held?</i></th> <th><i>No. of Directors present</i></th> </tr> </thead> <tbody> <tr> <td>Dec-17</td> <td></td> <td></td> </tr> <tr> <td>Jan-18</td> <td></td> <td></td> </tr> <tr> <td>Feb-18</td> <td>Y</td> <td>5</td> </tr> <tr> <td>Mar-18</td> <td></td> <td></td> </tr> <tr> <td>Apr-18</td> <td>Y</td> <td>5</td> </tr> </tbody> </table>	<i>Month</i>	<i>Board Meeting held?</i>	<i>No. of Directors present</i>	Dec-17			Jan-18			Feb-18	Y	5	Mar-18			Apr-18	Y	5	Please indicate "Y" where a Board meeting was held and insert the number of Board Directors
<i>Month</i>	<i>Board Meeting held?</i>	<i>No. of Directors present</i>																				
Dec-17																						
Jan-18																						
Feb-18	Y	5																				
Mar-18																						
Apr-18	Y	5																				



			<table border="1"> <tr> <td>May-18</td> <td>Y</td> <td>6</td> </tr> <tr> <td>Jun-18</td> <td>Y</td> <td>6</td> </tr> <tr> <td>Jul-18</td> <td></td> <td></td> </tr> <tr> <td>Aug-18</td> <td>Y Y</td> <td>6 & 6</td> </tr> <tr> <td>Sep-18</td> <td>Y</td> <td>6</td> </tr> <tr> <td>Oct-18</td> <td>Y</td> <td>7</td> </tr> <tr> <td>Nov-18 (AGM)</td> <td>Y</td> <td>8</td> </tr> </table> <p>(The GFGSA Constitution stipulates 9 Board Meetings pa and 9 were held)</p>	May-18	Y	6	Jun-18	Y	6	Jul-18			Aug-18	Y Y	6 & 6	Sep-18	Y	6	Oct-18	Y	7	Nov-18 (AGM)	Y	8	in attendance for each "Y"
May-18	Y	6																							
Jun-18	Y	6																							
Jul-18																									
Aug-18	Y Y	6 & 6																							
Sep-18	Y	6																							
Oct-18	Y	7																							
Nov-18 (AGM)	Y	8																							
5.06	Please provide a copy of the last Board Minutes (redacted at your discretion)		<p>***Please submit with your response***</p> <p>ATTACHED</p>	Please provide a copy of your last Board Meeting Minutes																					
5.07	Please provide relevant biography of CEO/GM of organisation and Project Manager assigned to specific project requesting funding		<p><u>Peter Biber, CEO:</u> (BCom Hons UNSW Accounting & Law). Extensive senior management in private and government in Australia, Asia, and Pacific. Senior executive for WA Government in the Kimberley region for 17 years working extensively with Aboriginal communities. Developed and implemented the Mobile Indigenous Licensing Unit (MILU) to service > 300 communities and acquired \$M10 in government funding to ensure sustainability. Also experienced in voluntary roles eg: President of Kiwanis; Deputy Chair of the Red Cross; and Deputy Chair of a government health advisory committee. Now GFGSA CEO for 3.5 years working 50 hour weeks, unpaid.</p> <p><u>Ray Thomas, Project Manager:</u> (CertIV Workplace Training and Assessment, CertIV Organisational Psychology, Bachelor of Law Honours UniSA in progress). Many years' experience in operational and project management both in the private and government sectors, including multi-million</p>	Please expand (max 200 words)																					



			<p>dollar partnerships between the two. Has been responsible for the implementation and success of Private Public Partnerships, and active in the formulation of new support strategies for an extensive client base. Former TAFE Instructor and Tutor in Adult Migrant Education Services. Now with GFGSA for 3 years working 30 hour weeks, unpaid.</p>													
5.08	<p>Number of paid staff (FTEs)</p> <p>Number of unpaid staff <i>(Due to the commitment and hours worked, we call ourselves 'Unpaid Staff' rather than volunteers!)</i></p>		<p>0</p> <p>13</p>	Please reconfirm												
5.09	Estimated volunteers accessed in the last 12 months		22	Please reconfirm												
5.10	<p>Are staff/volunteers subject to police background checks prior to their employment? Please fill in table provided.</p>		<table border="1"> <thead> <tr> <th></th> <th>Staff</th> <th>V'teers</th> </tr> </thead> <tbody> <tr> <td>Police</td> <td>Y</td> <td>Y</td> </tr> <tr> <td>DCSI-DHS</td> <td>Y</td> <td>Y</td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> </tbody> </table>		Staff	V'teers	Police	Y	Y	DCSI-DHS	Y	Y	Other			Please indicate "Y" where relevant in the table for staff and volunteers – if "Other" background checks are carried out please add detail below the table
	Staff	V'teers														
Police	Y	Y														
DCSI-DHS	Y	Y														
Other																
5.11	Please provide names and contact details for 2 referees who can speak about your organisation and the proposed project		<p>1. Karen Harrison: Runs the Ripples Support Group in Whyalla. m: 0434 652 997 e: liverpool_21@live.com</p> <p>2. Melanie Tate: CEO of Puddle Jumpers Inc, last year's Impact100 SA winner. ph: 0400 999 349 e: mtate@jumpinallthepuddles.org</p>	Please provide name and contact details for 2 referees												

Financial Information Template

Please review the financial information template provided with your EOI response and update with the latest available information **before re-submitting with the completed form**



above. We expect that your organisation budget and project budget may have changed or become clearer to you since the EOI submissions. Refer to section 4 above.